

Staff Sickness Self-Certification

A: EMPLOYEE DETAILS			
Name:	Job Position:		
B: SELF-CERTIFICATION			
DATES OF ABSENCE FROM WORK			
FROM	TO		
Date:	Date:		
Day:	Day:		
Time: <input type="checkbox"/> am <input type="checkbox"/> pm	Time: <input type="checkbox"/> am <input type="checkbox"/> pm		
DETAILS OF SICKNESS / INJURY:			
C: DETAILS OF MEDICAL TREATMENT RECEIVED			
Name, Address & Tel No. of GP:			
Tel No: _____			
Date(s) of Visit(s):			
Treatment Received:		Current Medication / Treatment:	
D: DECLARATION			
VERIFICATION:	I give my permission for these facts to be verified.	_____ Signature	
DISCLOSURE:	I certify that I have been incapable of attending work on the dates shown due to the sickness / injury <i>(delete as appropriate)</i> disclosed. I understand that giving false information will result in disciplinary action being taken against me.	_____ Signature	
Signature: _____ Date: _____			